



ONDESSONK OUTDOOR EDUCATION 2019 RESERVATION FORM



More information at <https://ondessonk.com/year-round/outdoor-education>

THE RESERVATION PROCESS:

STEP 1: Fill out the Reservation Form completely and send back to Camp with your non-refundable 25% deposit via:

Mail: 3760 Ondessonk Rd. Ozark, IL 62972 Fax: (618) 695-3593 or Email: sue.clancy@ondessonk.com or greg.santen@ondessonk.com

STEP 2: *Invoicing.* Your invoice will be emailed to you prior to your visit for your review and to make any adjustments.

STEP 3: *Program Scheduling.* The Program Coordinator will draft a program schedule for your school for your approval.

STEP 4: Balance should be paid during your stay in the Camp Office. *Invoice can be adjusted at this point based on actual attendance.*

CONTACT INFORMATION: Please fill in ALL spaces.

School Name: _____ Group Coordinator Name: _____

School Address: _____
Street City State Zip Code

School Phone #: (____) _____ School Fax #: (____) _____ Group Coord. Cell #: (____) _____

Group Coord. Email: _____ Best time to reach you: _____

RESERVATION INFORMATION: It is advised to contact Camp first for availability and to make reservations several months in advance, especially larger groups. Reservations are not confirmed until this form and 25% non-refundable deposit are received.

Dates Requested: 1st Choice _____ 2nd Choice _____

Approx. Arrival Time: _____ Approx. Departure Time: _____

Lodging Requested: 1st choice: _____ 2nd Choice: _____

Included in Package: 3-Sided Treehouses - Lalande, Goupil, Chabanel, Brebeuf, Lalemant, Garnier, Amantacha, Raganeau, or Daniel
4-Sided Cabins - Tekakwitha (A-Frame), Lakeside, or Fournie Village

Lodging Upgrades: B.O.Q - Fully enclosed, electricity, covered porch, windows, doors, attic fan, no heat

(Prices Page 2) Dorms - Fully enclosed, electricity, covered porch, windows, doors, attic fan, heated

St. Noel - Climate-controlled, hostel-style rooms, 1 Queen Bed, several bunks, private bathroom, free WiFi

Exclusivity of lodging unit is guaranteed. Meals, shower houses, and other areas of Camp may be shared with other guests. For pictures of our cabin units, see <https://ondessonk.com/year-round/year-round-spots-stay-camp-ondessonk/>

Students: Grade Level(s): _____ Approx. # Males: _____ + Approx. # Females: _____ = Total # Students _____

Adults: Any 18+ teachers, parents, chaperones, etc. 1:8 ratio of adults to students is required Approx. # Teachers: _____ + Approx. # Parents: _____ = Total # Adults _____

PACKAGE OPTIONS: Circle your length-of-stay package option. Prices valid for 2019 calendar year.

Includes rustic cabin lodging, most programs, and all meals. The number of program sessions and meals vary on arrival and departure times. Package prices do not include lodging upgrades or additional program fees- see Program Options on Page 3.

<u>DAY-TRIP OPTION</u>	<u>ONE-NIGHT OPTION</u>	<u>TWO-NIGHT OPTION</u>	<u>THREE-NIGHT OPTION</u>	<u>FOUR-NIGHT OPTION</u>
2-4 program sessions \$15 half day or \$25 all day + \$5 lunch option Chaperones free or \$5 w/lunch <i>(Groups are welcome to BYO lunch.)</i>	3-4 meals 5-8 program \$80 / Participant \$55 / Chaperone	5-7 meals 8-12 program \$120 / Participant \$85 / Chaperone	8-10 meals 13-18 program \$160 / Participant \$120 / Chaperone	11-13 meals 18-23 programs \$200 / Student \$155 / Adult

Lodging Upgrades:

<i>BOO Upgrade: additional \$2/person/night</i>	<i>Dorms Upgrade: additional \$5/person/night</i>
<i>St. Noel Upgrade: additional \$15/person/night</i>	<i>(Seasonal discounts on lodging upgrades available. Call for details.)</i>

To calculate your estimated total payment due:

Student Package Option \$_____ x Approx. # students _____ = \$_____

Adult Package Option \$_____ x Approx. # Adults _____ = \$_____

Lodging Upgrade \$_____ x Approx. # People _____ = \$_____

Extra Program Fees \$_____ x Approx. # Participants _____ = \$_____

Additional fees for horseback riding, High Challenge, or rock climbing apply to students and adults wishing to participate and must be included for final invoicing

= \$ _____
Estimated Total Payment

All completed pages of this form and a non-refundable deposit of 25% of estimated total payment in the amount of:

\$ _____ and is due to confirm your reservation.

An invoice showing your balance will be presented to you upon arrival at Camp. Your invoice can be adjusted based on actual attendance at this time.

\$ _____

This amount should be paid in full upon your arrival at Camp or within 7 days of returning to school.

Final program approval: The Program Coordinator will work with you to draft a detailed program schedule and email it to you prior to your arrival for your approval. Please do not distribute this copy of the schedule to your teachers and chaperones. Our staff will hand you and your chaperones copies of the schedule upon your arrival at Camp as last minute changes often have to be made.

I _____ agree to abide by the above payment policies.
(Print School Group Coordinator name)

(School Group Coordinator Signature) Date: _____

For more information or if you have any questions about the registration process, please contact Camp at (618) 695-2489, ext. 129

PROGRAM OPTIONS:

Design your custom Ondessonk experience! Circle the appropriate number of sessions based on your length of stay, your arrival and departure times, and your goals. See page 16 in the Program Planning Packet for program details and descriptions.

EXAMPLE 2-DAY/1-NIGHT PROGRAM:

DAY 1:	Arrival 10:30		PM Programs 1:30-4:45		Free Time 5:00-6:00	Dinner 6:00	Evening Program	
DAY 2:	Welcome, move-in, icebreaker games	Lunch 12:30	Canoeing/ Kayaking 1:30-3:00	Ground- Based Initiatives 3:15-4:45	Showers/ Rest/Mass		Night Hike 7:30-9:00	Bedtime! 10:00
	Breakfast 8:00	AM Programs 9:00-12:15			Lunch 12:30	PM Programs 1:30-4:30		Final Debrief and Departure
		Affirmations 9:00-10:30	Solo Reflection Hike 10:45-12:15			High Challenge Course		

	90-Minute Programs	3-Hour Programs	All-Day Programs
Outdoor/ Environmental Education Programs	Archery	Advanced Archery	
	Orienteering	Advanced Orienteering	
	Canoe/Kayaking	Advanced Canoe/Kayaking	
	Aquatic Ecology		
	Woodsmanship		
	Discovery Hike (90-minute)	Discovery Hike (3-hour)	Discovery Hike (All-Day)
	<i>Choose 1 or 2 On-Trail Topics: ___ Forest Ecology ___ Nature Journaling ___ Environmental Impact ___ Tree/Plant ID ___ Outdoor Living Skills ___ Leave-No-Trace Outdoor Ethics ___ Web of Life Other: _____ *Our instructors can customize your hike to draw connections to many classroom topics.</i>		
Teambuilding Programs	Ground-Based Initiatives (GBIs)	Low Challenge Course	Leadership Development Workshop (\$15/person extra)
	Crate Stacking		
	Raft Lashing/Fort-Building		
Adventure Programs	Climbing Tower (\$5/person extra)	High Challenge Course (\$15/person extra)	Climbing and Rappelling (\$25/person extra)
		Intro to Rock Climbing (\$15/person extra)	Advanced Rock Climbing (\$25/person extra)
		Rappelling (\$15/person extra)	
Equestrian Programs	Horse Sense	Horsemanship 101 (\$25/person extra)	
	Intro to Riding (\$15/person extra)		
Spiritual Programs	All 90-Minute		
	Faces of Jesus	Rosary Reflections	The Saints
	Affirmations	Choosing Priorities	Solo Reflection Hike
	Sacraments Jeopardy	Prayer Experience	Other:
Evening Programs	All 90-Minute		
	Campfire	Night Hike	Owl Prowl and Owl Pellet Dissection
	Wilderness Fort	Dutch Auction	Astronomy

Would you like to celebrate mass? YES NO
 If yes, will you bring your own priest? YES NO
 Would you like us to contact a local priest? YES NO

What day/time would you like mass? _____
 Before or after a meal? During down time? Etc.

*Camp Ondessonk can find a priest if requested, but we cannot guarantee their availability.
 All masses will be in our Chapel per Diocesan regulations. Prayer services can be anywhere, especially outside in the woods!*

Ondessonk Outdoor Education Merchandise:

Would you like us to open our Trading Post and Camp Store for your students? YES NO
This is typically done either during free time, after dinner, or just before departure.

Pre-Order Ondessonk Outdoor Education T-Shirts: \$15.00 each. See <https://ondessonk.com/year-round/outdoor-education/> for design.

Moss Green:

____ # Youth L ____ # Adult L
____ # Adult S ____ # Adult XL
____ # Adult M

Maroon Heather:

____ # Youth L ____ # Adult L
____ # Adult S ____ # Adult XL
____ # Adult M

Total Number of T-shirts _____ x \$15.00 = _____ (This figure does not need to be included in deposit amount.)

Dietary Needs: *Most of our meals are served in our climate-controlled Dining Hall, but other groups using the Dining Hall at busy times and other logistical factors dictate Foil Burger Dinners outside over the campfire. Friday lunches prior to departure are served Picnic Style outside.*

Would you like a Foil Burger dinner over the campfire included in your outdoor experience? YES

Please list the number of students and adults with food allergies or intolerances. We will do our best to accommodate. Health Code prohibits groups from bringing their own food to be served in our Dining Hall. Snacks in the cabins are permitted but discouraged.

Allergies (please specify) _____ Intolerances (please specify) _____

Vegetarians _____ Other Dietary Issues _____

Please note any other medical, allergy (i.e. bee stings), or disability issues that you would like us to know about:

Be sure to review the Program Planning Packet and have parents and chaperones sign the waiver prior to your visit. All are available at <https://ondessonk.com/year-round/outdoor-education/>.

We look forward to your visit to Camp Ondessonk and thank you in advance for taking advantage of the benefits provided by getting your students outside. See you soon!!!



Setting Goals and Desired Outcomes:

What would you like your students to come away with from their experience at Camp Ondessonk? Planning a successful experience begins with articulating the goals and outcomes you desire for your students. These goals can be as unique as your class or group, and may even vary from year to year, based on the dynamic of your current class. Identifying real and attainable goals for your trip is important for a number of reasons:

- Communicating the value of the trip to school administrators, parents, and other teachers who may be unfamiliar with this educational approach. They are the ones who will invest their time, money, and efforts.
- **Answering the “why?” for students who may be apprehensive about attending.**
- Confirming the importance of getting students out of the classroom and out of doors.
- Validating this field as a profession and those who work in it as professional outdoor educators.
- Our instructors will be better able to provide an exceptional outdoor program if their efforts are based on the goals and outcomes you identify for your students.

Examples of Goals:

The following are some common goals many educators have for their students when they come to Ondessonk to **serve a guide when compiling the goals you would like to set for your students’ experience:**

During their Ondessonk Outdoor Education Experience, I want my students to...

- ___ grow in awareness, understanding and appreciation of the natural environment.
- ___ develop their stewardship, connection, and understanding of the natural environment.
- ___ expand their ability to work as a team, communicate together, and trust each other.
- ___ reflect upon and express their personal values and ideas and to develop a respect for others' values.
- ___ draw connections to their classroom subjects such as science, history, math, and PE.
- ___ step out of their comfort zones and experience new things they do not have the opportunity at home.
- ___ improve their interactions, critical thinking, and problem solving skills as a class.
- ___ discover trust, caring, empathy, corporation, and risk taking through structured experiences.
- ___ become more aware of their senses, physical abilities, and learn how to develop both.
- ___ develop leadership skills to prepare them for academic and professional lessons later in life.
- ___ strengthen their self-esteem, feel a sense of accomplishment, and become aware of their personal strengths.
- ___ engage in active exploration, drawing on their senses rather than words and pictures in textbooks.
- ___ **explore God’s natural creation to have a truly spiritual and/or religious experience.**

Please take a few reflective moments to let us know any other goals and outcomes you would like for your students in the space below.

SCHOOL GROUP AGREEMENT of CAMP ONDESSONK'S RULES and REGULATIONS

This form must be signed and returned with the reservation form and 25% non-refundable deposit.

Thank you for choosing Camp Ondessonk! Please read the following information pertaining to Camp Ondessonk's policies, emergency procedures, Illinois state laws, and safety information. These policies and guidelines ensure a safe and enjoyable visit for your group and other guests. Failure to abide by these policies and procedures may result in a \$50 per infraction non-compliance fee charged to your credit card and /or eviction from Camp. An invoice will be sent to you should any of these fees incur.

Check-in / Check-out: Please check in at the Camp Office located in the St. Noel Center upon arrival if within the hours of 8:00am – 4:30pm; or after normal business hours at the Trading Post Friday 5-9pm and Saturday/Sunday 9am-Noon. Due to other guests during the week, Unit and St. Noel Lodging may not be available for check-in until 5pm Friday. Check-out time for St. Noel Lodging is 10am on Sundays.

Stewardship: The destruction, injury, defacement, or removal in any manner of any natural feature is strictly prohibited. Please refrain from harassing or attempting to capture any wild animals, cutting of any trees, flowers, or plants, defacing any structures with carvings, writing, or painting, or leaving behind any litter. Firewood harvested outside of Camp Ondessonk is strictly prohibited. Help us maintain the natural beauty of this special place!

Vehicles: You may drive to your reserved lodging to drop off gear. Once unloaded, please return your vehicle to the parking lot. You may keep a total of one (1) vehicle *per unit* for emergency purposes. All other vehicles must be returned to parking lot immediately after unloading. All **terrain vehicles (ATV's)** are prohibited. Riding in the back of trucks is prohibited. The 20mph speed limit on the Camp entrance road and the 10mph around the Lake is strictly enforced.

Lodging Areas: No open flames are allowed in units or outhouses. Campfires only in designated, pre-established fire pits and must be supervised at all times and fully extinguished before departing. All lodging must be left in the condition found upon arrival (ie. pick up trash, put all benches or bunks/beds back in place, etc.) No unnecessary discharge of fire extinguishers. Lodging must be left in a clean, undamaged state. Report any damage to lodging upon arrival so your group will not be held accountable!

Fishing / Hunting / Biking / Boating: Anyone 16 years of age or older must possess an Illinois fishing license. Fishing is allowed in Lake Echon, Kane Lake, Pine Lake, and Lake Antironta. **No fishing is allowed in Lake St. Isaac, Camp's swimming lake. No hunting is allowed** at Camp Ondessonk except by invitation only. All bicyclists must wear a helmet at all times. Use of personal watercraft is not allowed on any body of water at Camp. Please call to schedule a boating program.

Quiet Time: Loud, disturbing noise is not permitted between the hours of 11:00pm and 7:00am. Please be considerate of other guests!

Smoking, Alcohol, and Drug Use: Smoking is prohibited inside buildings or around children. Smoking is allowed only on the St. Noel patio. Alcohol may only be consumed in your reserved lodging and is prohibited in activity areas and in common areas. We advise those responsible for the supervision of children to refrain from the consumption of alcohol while at Camp. Consumption of Alcohol by persons under the age of 21, as well as possession or use of illegal drugs, at Camp Ondessonk is strictly prohibited and can result in eviction from Camp. *Tobacco and alcohol are strictly prohibited in the new Fournie Village.*

Legal Concerns: All local, state and federal laws apply while at Camp Ondessonk; particularly underage drinking, illegal drug use, use of fireworks, removal of Native American artifacts, as well as hunting, fishing, and other conservation laws. Infractions may be referred to the Johnson County Sheriff at Camp's discretion.

Supervision of Minors: All groups must be accompanied by an adult age 25 or older and with a minimum 1:8 adult to child supervision ratio. Minors under age 16 must be supervised at all times. At no time should one adult be alone with an unrelated minor when out of sight of others. Stay in auditory/visual range and employ the "Rule of Threes" when visiting Camp.

Safety Regulations:

- Firearms and explosives of any kind are strictly prohibited.
- Use of any Camp Ondessonk program areas or equipment is permitted only under the supervision of Camp Ondessonk staff.
- **PFD's (personal flotation devices) must be worn by all guests when boating at Camp Ondessonk.**
- No entry into Camp Kitchen, the Central Maintenance Building, private residences, and other reserved lodging sites without invitation.
- Poison Ivy is common at Camp Ondessonk! Learn to identify it. If you believe you have been exposed, wash the area with soap and water immediately.
- Do not pick up any snakes! Do not kill snakes at Camp Ondessonk. If bitten, seek medical care immediately.
- Ticks are common at Camp Ondessonk. Always conduct thorough tick checks after spending time in the out-of-doors.
- Absolutely no harassment of other groups will be tolerated at Camp Ondessonk.
- No pets allowed. Guests are not permitted to bring animals or any pets to camp, even on a leash.

Emergency Procedures: A staff member can be reached during normal business hours by calling camp's main line from a cellular phone. The on-duty cell phone number is (618) 759-1780. Staff are trained in CPR and First Aid, but guests are ultimately responsible for emergency care and transportation. It is advised that an adult in your group be First Aid/CPR certified, and that group leaders carry emergency contact names for all minors without a parent onsite as well as their medical information, permission to treat, allergies, and other health conditions. In the event of an emergency, all 911 immediately. The nearest ambulance is in Vienna, IL. The nearest ER is in Harrisburg, IL or Marion, IL.

Camp Ondessonk waiver of claim forms: All guests regardless of age visiting Camp Ondessonk must fill out and return a Camp Ondessonk waiver. A parent or guardian must complete the form for minors.

Camp Ondessonk and the Catholic Diocese of Belleville, IL:

Guests are expected to observe and respect the basic values and morals of the Catholic Church. Co-habitation is only acceptable with married couples.

Equal Participation Opportunity Statement: Approval for Camp Ondessonk participation is granted without regard to race, color, national origin, disability, military status, gender, religion, or creed.

I agree to abide by the policies and procedures outlined in the Camp Ondessonk User Agreement. I further acknowledge and understand that I am responsible for the enforcement of the policies and procedures outlined in this Agreement for the group I am hosting at Camp Ondessonk. I understand that failure to uphold these policies and procedures will result in a \$50 per infraction non-compliance fee charged to my credit card and /or eviction from Camp.

Signed: _____

Date: _____

For more information or if you have any questions about registration, please contact Camp at (618) 695-2489