

# Arrivals & Departures



## **Check-In Procedures**

Check-in is on Sunday(s) from 1:00-3:30 p.m. Camp will provide you with an internet link to sign up for an appointment time two weeks prior to arrival. Any camper that must arrive after 3:30 p.m. on Sunday must contact Camp at 618-695-2489 x145 to coordinate a time of arrival. Arrivals required after 8:30 p.m. are highly discouraged.

On check-in day, if you are having an issue arriving during your assigned time, please call 877-659-2267 x0 for further instructions.

Upon arrival, Ondessonk staff will instruct vehicles to various “drive-thru” check-in stations and where to park. We request parents/guardians to restrict the amount of time onsite to 1.5 hours.

**Our address is 3760 Ondessonk Road, Ozark, IL 62972**

## **Check-Out Procedures**

For mini campers (3-day camps), Camp ends on Wednesday. Our gates open at 8:30 a.m. and all campers must be picked up by 10:00 a.m. No appointment time necessary!

For traditional and adventure campers (6-day camps), Camp ends on Saturday. Our gates open at 8:30 a.m., there is an optional Parent Reception held in the Chapel at 9:00 a.m., campers are available to check-out at approximately 9:15 a.m., and all campers must be picked up by 10:00 a.m. No appointment time necessary!

**Campers are only released to authorized individuals!** You must provide a list of authorized individuals (including parents/guardians) and their driver’s license numbers. This information can be found in your Campwise account in the FORMS/ONLINE FORMS section. Click on “Open Camper Profile Sheet” and provide the information.

Unused Barter Bucks: Any camper with a balance of less than \$1.00 will not be refunded. Those funds will automatically be applied to the Camper Scholarship Fund. If a camper has more than \$1.00 in their Camp store account, the Camp counselor will ask the parent/guardian if they would like to donate the funds to the Camper Scholarship Fund or be refunded. Refunds will be returned in the same manner with which they were paid. Camp store balances cannot be left in their accounts. For layover campers, we will automatically transfer unused barter bucks to the next camp session.

Early Departure: If your child must be picked up before Saturday, you must complete an [Early Departure Release Form](#) or contact the Camp office to coordinate a pick-up day and time. We strongly discourage campers leaving early as this interrupts the flow of Camp and adversely affects the quality of the departing camper’s experience. In case of an emergency requiring an unplanned early departure, contact the office at 618-695-2489 x145 for instructions. **Early departures not allowed on Saturday mornings or any day before 9:00am, between 12:00-1:00pm, or after 8:30pm.**

**Early Departure Release Form**