

CAMP ONDESSONK

"Teaching what matters most"

3760 Ondessonk Road
Ozark, IL 62972
Phone: 618-695-2489
Fax: 618-695-3593
www.ondessonk.com

Dear Leader in Training (L.I.T.) Program Applicant,

Thank you for your interest in joining Camp Ondessonk as we provide our 53rd consecutive summer of traditional and adventure youth camping programs!

We pleased to offer a leadership and staff preparation internship program for 16 year old applicants who are interested in pursuing a summer counselor position at Ondessonk in the future. **The Camp Ondessonk LIT program's primary purpose is to act as a transition experience to prepare successful Ondessonk CIT graduates and campers for future employment as Ondessonk staff members.** This program is designed to train 16 year old participants interested in becoming Camp Ondessonk summer staff members in the day to day operations of Camp Ondessonk through a hands-on immersion into the life of a summer camp counselor while under the caring tutelage of trained and seasoned Camp Ondessonk staff.



LITs are not paid staff members, but participants in an engaging leadership and job-training internship. This 4 to 5 week program helps participants build upon the entry-level skills gained during the previous summer's CIT experience by allowing a direct immersion into the day-to-day programming and operations of summer camp at Ondessonk. LITs continue to develop valuable leadership and role-modeling skills that apply to life both inside and outside of Camp by actively learning in Ondessonk program areas and aiding staff in the supervision and care of campers. While LITs will never be put alone in a supervisory role, the program provides opportunities to hone and develop the skills necessary to become productive and effective Camp Ondessonk counselors. **The LIT program is free of charge for accepted applicants, and provides all room and board** during the Camp Ondessonk programming week. LITs and Camp Ondessonk Staff members must provide for their own meals from lunch each Saturday through Breakfast each Sunday. Laundry facilities are not available on site.

If you are selected for this highly competitive program, you will spend either the first or second half of the summer programming season rotating through various Camp Ondessonk program and service areas under the direction of one of our Activity Heads. You will also be assigned to learn under the direction of one of our Unit Leaders, serving as part of the counselor team in your assigned unit.

Do you feel that you have the determination, leadership potential, and maturity to become a Camp Ondessonk LIT? In considering this, you should first ask yourself if you'd like to eventually be on our staff. If the answer is yes, please complete the enclosed application. If the answer is no or you are unsure, please consider coming to Ondessonk this summer as an Adventure Camper, as we have increased the camper age for these programs to 16!



If you are selected to participate in the LIT Program, you will receive a letter of confirmation informing you of the session that has been selected for you to attend.

Applicants to the LIT program must be 16 years-of-age by May 30, 2012. The purpose of the May 30 cut-off date is to assure that this year's LITs will be eligible to apply for a General Staff position during the summer of 2013 (General Staff members must be 17 by the same date).

If you have any questions about the application or program, please contact me at (618) 695-2489, ext 104. More detailed information about the selection process is contained on the following pages. Of special note is the "LIT Selection Time-line" on the following page. Finally, **please do not call before March 30, 2012** to learn of your application status.

Hope to see you this summer!

Best Regards,

Evan Coulson

Camping Services Director
evan.coulson@ondessonk.com



Camp Ondessonk 2012 L.I.T. Application

Name: _____ 2011 C.I.T. Session: _____

Permanent Address

Street: _____ City: _____

State: _____ Zip: _____

Email: _____

Home Phone: (____) _____ - _____

Best Time to Reach You: _____ am / pm

Cell Phone: (____) _____ - _____

Gender: Female / Male

This information allows Camp Ondessonk to assign staff to overnight lodging assignments.

Shirt Size: YM YL S M L XL XXL

What was your CIT Area of Interest/Major?

Please explain below

Certifications / Advanced Training

Please list current certifications with expiration dates. Trainings could include academic coursework, C.H.A. trainings, Riflery / Archery training and any other trainings or certifications that might apply to working at Camp Ondessonk.

Have you ever worked at another camp or similar facility? YES / NO

If so, what positions did you hold?

**2012 Summer Staff Orientation and Training will take place SUNDAY May 27th through SATURDAY June 2nd.
Attendance is an optional component of the LIT internship program, though your presence is encouraged and appreciated.**

The 2012 Summer Schedule is broken down into two major portions. Please circle the portion that you are applying for:

June 3rd - July 7th

(Coeds 1, 2, 3, Boys; as well as Mini and Family Camp)

July 8th – August 4th

(Girls 1 & 2, as well as Coeds 4 & 5)

L.I.T. Selection Timeline:

No later than **March 15th, 2012**: LIT Applications will be reviewed and placement will begin.

No later than **April 1st, 2012**: 1st round of acceptance / placement letters will be mailed to applicants.

April 15th, 2012: Application Deadline. (Applications must be postmarked by this date, unless advanced permission is obtained.)

May 1st, 2012: Applicants that have not been contacted by mail, email, or phone may call Camp to learn of their acceptance status.

Please consider the following questions:

This is your chance to share a bit about yourself! Please be honest. Please be realistic. Take the time to fully answer each question. While neatness, spelling and punctuation are important, we are MOST interested in learning about the sort of person you are.

If you need more space, see pg. 9. Thanks!

1. Please take a moment to consider the following realities of working at a camp: Though most people who give their time and effort to Camp Ondessonk love nearly every minute of it, this is **not a paid staff position. It will be hot and you will have very little down-time for yourself each day. Besides the fact that you might already love the place or the outdoors in general, why do you want to be a LIT?**

2. Does eventually working at Camp Ondessonk fit into your long-term goals? If so, how?

3. Please make a list of things that you like to do when not at school or work.

Please consider the following questions:

This is your chance to share a bit about yourself! Please be honest. Please be realistic. Take the time to fully answer each question. While neatness, spelling and punctuation are important, we are MOST interested in learning about the sort of person you are.

If you need more space, see pg. 9. Thanks!

4. Has there been a person in your life that you find inspiring or look up to? What has this person done to impact your life in a positive way? Please explain how you see yourself being a similar influence for a camper attending Camp Ondessonk.

5. Do you feel that you are, or could someday become, the sort of person admired by campers for the ‘right reasons’? If so, what are the ‘right reasons’?

6. What do you hope to gain from participation in this 4 or 5 week LIT training program?

Thank you for your interest in being a part of Camp Ondessonk this summer!

Your Skill Sets and/or Interests

You will find a list of camp-related activities and tasks below. Please rate yourself using the following scale for each item listed.

1= I am very good at this. I could teach or lead this.	2= I am very interested and would like to learn more about this.		
3= I have some experience and some interest.	4=I have no experience and no interest in this.	5= I've learned from experience that I dislike this.	
___ Riflery	___ Kitchen	___ Hiking	___ Singing
___ Crafts	___ Backpacking	___ Woodsmanship	___ First Aid
___ Ecology	___ Archery	___ Swimming	___ Performance
___ Watercrafts	___ Clerical	___ Customer Svc.	___ Story Telling
___ Cash Register	___ Horsemanship	___ Maintenance	___ Spirituality
___ Rock Climbing	___ Team Building	___ Camping	___ Supervising

Important Information:

General Program Information:

Applicants selected for the Camp Ondessonk LIT program will be given a unique opportunity to experience the inner workings of camp life at Camp Ondessonk. This program allows LITs direct experience and interaction with all entry-level aspects of the traditional summer camp program under the caring and supportive guidance of Camp Ondessonk leadership staff. LITs will be given the opportunity to rotate through various Camp Ondessonk activity and service support areas each week to gain direct experience to aide in their potential transition to summer staff upon reaching entry level age LIT positions will be awarded as 4 to 5 week internship sessions. LITs are not compensated for the time spent training in each activity or service area, and no camper fee will be charged. Room and board are provided as a stipend for the session spent developing future summer counseling skills. LITs with poor performance may be sent home at any point throughout the session.

Applicant Selection:

Your selection as an LIT will depend heavily upon the quality of your application, the strength of your references, and your over-all performance as a CIT the previous summer. Examples of acceptable references are teachers, work-supervisors, coaches, members of the clergy, and youth group leaders, among others. In most cases it is unacceptable to use someone as a reference who is related to you. It is the responsibility of the applicant to ensure that reference forms are sent to Camp Ondessonk. Camp Ondessonk is not responsible for informing applicants of missing reference forms. Please know that this program will likely fill quickly, so apply early!

Weekend Duties and Time Off:

LITs will be given the same time off from Camp service as Camp Ondessonk staff members. This time off typically ranges from after noon on Saturday to 11:00am on Sunday. LITs will be allowed to leave site only with written permission from a parent or legal guardian. If LITs leave site, they will be expected to return by mid-night (12:00am Sunday). Overnight absence must be approved on a weekly basis with written permission from the LIT's parents or guardians. LITs will be expected to participate in one or more weekend duty rotations along with Camp Ondessonk staff members, which could include providing a presence in the Camp Ondessonk office during the Saturday Layover Weekend or Parent Special program or riding the bus shadowing bus counselors returning and picking up bus campers. No weekend laundry services are provided unless the LIT is participating in a weekend duty. LITs are allowed to bring personal vehicles to camp for personal transportation purposes on weekend time off. If an LIT would like to leave site on a weekend, Camp Ondessonk must have a signed parental consent form on file. This form can be found in this application package.

When do you know you've been selected?

If you are selected to be in our LIT program you will receive a letter of confirmation informing you of the session you will be attending. If you are not selected, you will be notified by mail.

Applicants please note: Your application will not be considered complete until we receive all of your application materials, **including 2 completed reference forms from individuals not related to you.** If your skill-set, abilities and references indicate that you are a strong candidate for appointment to the LIT program at Camp Ondessonk, you will be contacted by phone. We will be accepting approximately 40 LITs this summer, out of over 100 2011 CITs. Competition for these appointments will be stiff. Regardless of whether or not you are offered a position this summer, we appreciate that you are interested, and encourage you to consider applying for a General Staff position during the summer of 2013.

THANK YOU FOR YOUR TIME!

Camp Ondessonk Policy Acknowledgement

Please read the following information and indicate your understanding and intension for compliance by signing.

I UNDERSTAND THAT:

- I will be required to attend and help to supervise campers at weekly Catholic Church services.
- Camp Ondessonk enforces a zero-tolerance policy for the use of alcohol and illegal drugs. Zero Tolerance means that alcohol and drugs are not permitted at Camp Ondessonk by summer staff members or volunteers and that underage drinking away from Camp is prohibited.
- The use of tobacco products by any LIT or summer staff member is not tolerated.

Applicant Signature: _____

Date: _____

Agreement to Release Confidential Information & Liability Waiver

Please read the following information and indicate that you understand it by providing your signature and date of signing.

I understand that the information I have provided on this application may be verified by contacting persons or organizations named in my application and reference forms, or by contacting persons or organizations that have information concerning me. I attest that all of the information in this application is true and correct to the best of my knowledge. I acknowledge that providing false information on this application may result in my immediate termination from Camp Ondessonk.

I hereby release and hold harmless from liability any person or organization that provides information concerning me. I also agree to hold harmless the Catholic Diocese of Belleville, its Department of Outdoor Ministry, Camp Ondessonk and its Board of Directors, and any officers, employees and volunteers on account of injury, accident and sickness to the above mentioned or his/her property in connection with any accident related to this camp.

Applicant Signature: _____

Date: _____

Printed Name: _____

LIT Behavior Agreement

I understand that my behavior will be monitored by the staff of Camp Ondessonk. Inappropriate behavior for the camp setting will not be permitted. Camp Ondessonk has two major rules. The first is SAFETY. The second is COURTESY. Specific rules and policies are similar to those used in schools. LITs are given more complete information about this subject upon arrival.

SAFETY: Ondessonk campers are to avoid situations in which their safety or the safety of others is at risk.

COURTESY: Ondessonk campers must be courteous to all of God's creatures; this includes people, plants and animals.

Your signature indicates that you understand Camp Ondessonk's behavior expectations. By signing here, you agree to follow the rules of safety and courtesy.

Applicant Signature: _____

Date: _____

Printed Name: _____

Parent Approval and Waiver of Claim for LIT Program Applicants

In order for this application to be considered complete, applicants under the age of 18 must acquire parental approval and this must be indicated by signature.

I hereby approve this application for my child to be an LIT at Camp Ondessonk. In consideration of the benefits to be derived and the type of work to be done, I expressly waive any and all claims against the Catholic diocese of Belleville, Camp Ondessonk, the Department of Outdoor Ministry, or its representatives, or officers on account of injury, accident, sickness to the above mentioned or his/her property in connection with any incident related to the camp.

I hereby release to Camp Ondessonk and/or the American Camp Association the rights of my child's photograph, image, likeness and/or voice as recorded on video tape or film for the purpose of promotion, videos, yearbooks, website or publications. I hereby release any and all claims against Camp Ondessonk, Catholic Diocese of Belleville, its representatives, or officers arising in connection with the usage of my child's photo, likeness and/or voice. I acknowledge that this release is formal and final and understand that Camp Ondessonk, Catholic Diocese of Belleville, may proceed in reliance thereon. The undersigned in this release desires to assist in the work of Camp Ondessonk, Catholic Diocese of Belleville, by making their child's image likeness or voice available.

In order for campers to participate in horseback riding programs at Camp Ondessonk, a parent or guardian is required to complete and sign this release. Under the Equine Liability Act, each participant who engages in an equine activity expressly assumes the risk of engaging in and the legal responsibility for injury, loss or damage to person or property resulting from the risk of equine activities. For value received, the receipt of which is hereby acknowledge, I, on behalf of myself and my minor child/ward, _____ hereby release, indemnify and hold harmless, Camp Ondessonk, Diocese of Belleville, Department of Outdoor Ministry and their employees, clergy, volunteers, officers, board members and/or agents from and against any and all claims, losses, suits, damages, or costs (including attorney fees) arising out of, resulting from or relating to my minor child/ward's participation in equine activities, including but not limited to horseback riding in or around the premises operated by Camp Ondessonk. I acknowledge and understand that participation in equine activities involve inherent risks, including but not limited to (1) the propensity of an equine to behave in dangerous ways that may result in injury to the participant; (2) the inability to predict an equine's reaction to sound, movement, objects, persons, or animals; and (3) the hazards of surface or subsurface conditions. Notwithstanding this knowledge and awareness, I assume all risks of my minor child/ward's participation in equine activities and legal responsibility for injury, loss, or damage to person or property resulting from the risk of such activities.

I, as a parent/guardian of a participant, understand my child will be participating in activities that involve periods of physical exertion, balancing, heights (up to 80 feet), lifting, pushing, pulling and climbing. I know most activities will be outdoors where my child will need to watch for slippery and/or uneven footing, limbs and branches, insects or animals and possible exposure to extreme or inclement weather. I acknowledge that my child must be at least 10 years of age to participate in the challenge course program. I fully understand that this physical activity involves risk of injury. I understand the risks may include loss or damage to personal property. I understand that my child will not be forced to do any activity and that despite all reasonable precaution taken, a guarantee of absolute safety is impossible. My child agrees to exercise good personal judgment and to ask for help if my child is concerned about personal safety and to be responsible for deciding if a proposed activity is appropriate for him/her. My child agrees to inform the instructors of any physical, mental or medical condition that might affect his/her ability to participate or affect other members of my group. My child also realizes that failure to tell that information could result in serious harm to him/her or others. I also state that my child is not under and will not be under the influence of any chemical substance including alcohol. My child agrees to comply with safety instructions given and to be responsible for his/her own personal safety and well being. I agree to hold Camp Ondessonk, its Directors, Officers, Employees, Agents and/or Associates harmless for any accidents, injury, loss of or damage to property that may occur on this problem. I understand that all possible precautions are taken to insure that all programs and activities sponsored by Camp Ondessonk are conducted by mature and qualified personnel in a safe and responsible manner. I understand that Camp Ondessonk in the challenge course program will provide a minimum staff/participant ratio of 1:14 will be provided. I voluntarily assume the risks of the activities and my child agrees to report any injuries before leaving the premises. In the event of an emergency, I understand every attempt will be made to contact the parent/guardian. In the event that the parent/guardian cannot be reached, I give permission to Camp Ondessonk to secure proper medical treatment. I understand that any medical expense not covered by Camp Ondessonk medical insurance will be billed directly to me or to my insurance company. I have read and understand all materials outlining the Challenge Course, including this waiver and agree to abide by these terms. I am aware this is a waiver and a release of liability and I sign it voluntarily. I further acknowledge that (1) I am the parent/guardian of the minor child/ward identified above; (2) I have read this release in its entirety; (3) I fully understand and accept its terms; (4) I have executed this release voluntarily; (5) I understand the balance is due four weeks prior to the date of camper arrival, should the camp need to litigate in cases involving any unpaid fees I will be responsible for the camp's legal expenses including any NSF fees. I hereby approve this application for child to attend Camp Ondessonk and in consideration of the benefits to be derived expressly waive, any and all claims against the Catholic Diocese of Belleville, Camp Ondessonk, the Department of Outdoor Ministry, or its representatives on account of accident or sickness that may be incurred to the above mentioned child or his or her property in connection with an incident during this camp's activities.

Parent or Legal

Guardian Signature: _____ **Date:** _____

Printed Name of

Parent or Legal Guardian: _____

LIT Permission to Leave Site Parental Consent Form

I understand that LITs will be given the same time off from Camp service as Camp Ondessonk staff members. This time off typically ranges from after noon on Saturday to 11:00am on Sunday. **LITs are expected to return by mid-night (12:00am Sunday).**

I, on behalf of myself and my minor child/ward, _____ hereby give permission for my LIT to leave site on the authorized time off on the following Saturdays: **(Please circle all dates that you are giving consent for)**

1st Half

2nd Half

June 2 (orientation) June 9 June 16 June 23 June 30 July 7

June 2 (orientation) July 14 July 21 July 28

Overnight absence must be approved on a week-by-week basis with written permission from parents or guardians. This permission can be faxed to the Camp Ondessonk office at 618-695-3593.

Your signature indicates that you authorize Camp Ondessonk to allow your minor to leave site on their authorized time off. This form will be kept in your child's staff file.

Parent / Guardian Signature: _____ **Date:** _____

In addition, LITs will have an opportunity to leave site during the opposite-gender seasons on Wednesday evening. All minor staff must return to Camp Ondessonk by 11:45pm Wednesday. By signing below, you are giving permission for your child to leave Camp Ondessonk for the evening off.

Female Staff & LITs: Boys Week

Male Staff & LITs: Girls Weeks I & II

Wednesday June 27th

Wednesday, July 11th & 18th

Parent / Guardian Signature: _____ **Date:** _____

Dear Applicant,

Please take a few moments to review our Mission and Vision Statements.

Camp Ondessonk Mission Statement

The mission of Camp Ondessonk is to provide a safe environment that inspires physical, mental, emotional and spiritual growth for individuals and groups through the appreciation and stewardship of nature.

Camp Ondessonk Vision Statement

The vision of Camp Ondessonk, a youth camp founded on the Catholic Faith, is to be the world's best youth camp. Inspired by positive role models, campers will experience the wonders of God's creation through adventurous, challenging activities in a unique, rustic environment.

Camp Ondessonk Stewardship Prayer

**Dear Heavenly Father,
Help me see that
My Camp is composed of people like me.
I will make it what it is.
It will be friendly, if I am.
Its cabins will be filled, if I help fill them.
It will do great work, if I work.
It will make generous gifts that touch people's lives, if I am a generous giver.
It will bring other people into its circle of heritage and tradition, if I invite and bring them.
It will be a camp with a noble spirit, if I, who make it what it is, am filled with these same things.
Therefore, with your help God,
I shall dedicate myself to the task of being all the things that I want my Camp to be.

Amen.**

Thank You!

Camp Ondessonk LIT Code of Ethics

Camp Ondessonk is committed to providing a safe, fun, educational and inclusive experience for all of our campers, staff, parents and alumni. With this in mind, we ask all staff members and LITs to act appropriately at all times while they are at Camp Ondessonk, participating in camp sponsored activities, or representing Camp Ondessonk in any way. Furthermore, it is expected that staff members and LITs behave in a mature and responsible way and respect the rights and dignity of others.

If you are offered and accept an LIT position at Camp Ondessonk, you will begin a journey that will have a permanent and positive effect on your life. In doing this, you will commit to being a positive role model and mentor to our campers. It will be a lot of hard work, BUT the path you will have chosen will provide you with a better sense of community, self-value, work ethics, and commitment to others.

All LITs are expected to read, understand, and adhere to the following “Code of Ethics”.

1. I will be a positive role model for youth. In doing so I will maintain an attitude of respect, loyalty, patience, courtesy, tact and maturity.
2. I will never abuse campers, staff, or fellow LITs, including:
 - Physical Abuse** – Strike, Spank, Shake, Slap
 - Verbal Abuse** – Humiliate, Degrade, Threaten, use Profanity
 - Sexual Abuse** – including inappropriate touch, displays, acts
 - Mental Abuse** – Hazing, Neglect, Manipulation, Teasing, Bullying

My duty is to protect children at all times.
3. I will conduct myself in a way that is congruent with the Catholic Church and the Catholic Diocese of Belleville.
4. I will never leave a camper unsupervised. Further, I will follow the “Rule of Three” at all times.
5. I understand that using, possessing, being under the influence, or distributing alcohol or illegal drugs at camp is prohibited. Any actions within the “Sphere of Camp” must be legal and appropriate.
6. I will treat campers of all races, religions, cultures, and backgrounds with respect, dignity, and consideration.
7. I will use positive techniques of guidance, including redirection, anticipation, and elimination of potential problems. I will use positive reinforcement and encouragement rather than competition, comparison, or criticism. I will make expectations clear and avoid power struggles with campers.
8. I understand that smoking has no place at Ondessonk while I am in the role of a mentor. Smoking or use of any tobacco products is strictly prohibited for summer staff and LITs on site.
9. I must maintain a clean, neat, and attired appearance at all times. Extreme hair colors and cut are discouraged.

10. I understand that many parents don't understand, appreciate or accept unusual piercings. Piercings must be appropriate and tasteful. Wearing jewelry that is "pierced" into the brow, lip, tongue, or navel is prohibited during work hours.
11. Inappropriate or offensive tattoos are prohibited.
12. I will not glorify or promote piercings and tattoos with campers.
13. I will refrain from the use of profane or abusive language and adult topics in the presence of campers.
14. I understand that romantic relationships are not the purpose of camp. I will refrain from intimate displays of affection, especially in the presence of campers and parents.
15. I will treat with confidence and respect the personal information I learn from or about campers and staff, subject to the policies on reporting abuse and neglect.
16. I will immediately report any incident or accident to the appropriate administrator.
17. I will not bring or fashion any weapons at camp.
18. I understand that the experience a camper receives is dependent on many people at camp. Keeping this in mind, I will refuse any offers of gratuities or gifts from campers or their families.
19. I will comply and fully participate with the outlined activities and expectations of my defined jobs at camp.
20. I will respect the possessions and belongings of staff and campers. I will respect the facilities and equipment of Camp Ondessonk. I understand that theft and destruction of property is prohibited.
21. I promise to obey all computer and internet policies.
22. I promise to understand and strive to meet the mission and objective of Camp Ondessonk.
23. I will show initiative, be responsible, and do things without being asked.
24. I will be innovative, try new activities, participate with enthusiasm, and sing as loud as I can.
25. I promise to support and aid staff when the time and need arises.
26. I promise to learn from my mistakes and do better the next time.
27. I promise to express dissent quietly, thoughtfully, respectfully, and never with campers.
28. I promise to make each camper feel special and to treat each camper with equal attention and care.
29. I will display humor and a positive attitude in response to stress and change.
30. I understand that I will get hot and uncomfortable, but I will continue to be positive, enthusiastic, and energetic when I am tired, sweaty and dirty.

POLICY STATEMENT OF THE DIOCESE OF BELLEVILLE

Diocesan clergy, religious personnel, lay employees and volunteers of the Diocese of Belleville, while performing services for the Church, shall not engage in sexual conduct that is unlawful or harmful and contrary to the moral instructions, doctrines, and canon law of the Catholic Church. Such conduct is contrary to Christian principles and is outside the scope of the duties and/or employment of all personnel or volunteers of the Diocese.

Employees and/or volunteers must comply with all relevant state and federal laws, including:

- The Illinois Abused and Neglected Child Reporting Act.
- The laws prohibiting sexual harassment in the work place. Sexual harassment includes but is not limited to slurs, jokes, sexual advances, requests for sexual favors, and all verbal, graphic, or physical conduct of a sexual nature.

Any employee or volunteer of the Diocese of Belleville who suspects an incident of any sexual misconduct by any diocesan clergy, religious personnel, lay employee, or volunteer must immediately report such incident to Rev. John McEvilly, the Vicar General of the Diocese. The matter will be investigated and where appropriate, disciplinary action will be taken.

Do not assume that the diocese is aware of any sexual misconduct. It is your responsibility to report incidents of which you know.

CODE OF CONDUCT POLICY

As personnel (as defined in the Child Protection Policy), I certify and voluntarily agree to abide by the following code of conduct

- I will exhibit the highest Christian ethical standards and personal integrity
- I will conduct myself in a manner that is consistent with the discipline and teaching of the Catholic Church
- I will provide a professional work environment that is free from physical, psychological, written, or verbal intimidation or harassment.
- I will avoid taking unfair advantage of the counseling relationship.
- I will not physically, sexually, or emotionally abuse or neglect a child or adult.
- I will report any suspected abuse or neglect of a child to the Child Abuse Hotline 1-800-252-2873 and to the victim assistance coordinator.
- I will accept personal responsibility to protect children from all forms of abuse.

Camp Ondessonk L.I.T. Reference Form

3760 Ondessonk Road
Ozark, IL 62972
Phone: (618) 695-2489
Fax: (618) 695-3593
www.ondessonk.com



Applicant name: _____	Date: _____
Street Address: _____	Phone: (_____) - _____
City, State & Zip: _____	Email: _____

Applicant Release

I have applied for Camp Ondessonk's Leader in Training (LIT) Program. I hereby authorize you to release to the above named camp any information that is available concerning my employment, education and/or known character. I likewise release you from any liability for damages arising from the information furnished to the requesting party.

Applicant Signature: _____ **Date:** _____

The individual named above has applied to participate in Camp Ondessonk's LIT program. Camp Ondessonk, a Catholic youth camp in the Shawnee National Forest in Southernmost Illinois, is a year-round ministry which encourages participants to learn more about themselves, others, nature and God through direct recreational experiences in the outdoors. The applicant has signed the release above allowing us to contact you for information. Please complete the brief form below and return it by fax or mail. Thank you for your time and consideration.

In what capacity and how long have you known the applicant?

Please list some of the qualities of the applicant.

Would you place this individual in a position of trust with young people?

If the applicant was an employee, is she/he eligible for rehire? **Y / N**
If no, please explain:

Please use this space to make any general comments about the applicant that might aid us in the hiring process:

Please rate the applicant using the following ratings. Explain the rating if necessary: **1=poor / 2=fair / 3=good / 4=great / 5=excellent**

Dependability / Honesty: **1 2 3 4** Comments: _____
Maturity / Leadership: **1 2 3 4** Comments: _____
Cooperation / Motivation: **1 2 3 4** Comments: _____

Printed Name of Evaluator: _____ Date: _____

Signature of Evaluator: _____ Relationship to applicant: _____

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Applicant name: _____	Date: _____
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Please use this space to make any general comments about the applicant that might aid us in the hiring process:

Please rate the applicant using the following ratings. Explain the rating if necessary: **1=poor / 2=fair / 3=good / 4=great / 5=excellent**

Dependability / Honesty: **1 2 3 4** Comments: _____
Maturity / Leadership: **1 2 3 4** Comments: _____
Cooperation / Motivation: **1 2 3 4** Comments: _____

Printed Name of Evaluator: _____ Date: _____
Signature of Evaluator: _____ Relationship to applicant: _____



**Thank you for your time and
interest in working at Camp
Ondessonk!**